



# **Simplify Document Lifecycles and Increase Efficiencies**

Submission data is growing exponentially. New approaches to effectively manage data from author-to-archive improve operational efficiencies and accelerate time to market.

RegDocs365™ EDM unifies content, workflows and business processes in a cross functional collaborative and Audit Ready Compliant Cloud™ (ARCC) validated environment to deliver the single source of truth at every phase of the drug development process.



## RegDocs365 EDM Delivers

### Flexible and Scalable Architecture

We grow as you grow. RegDocs365 is an easy to deploy, path-to-scale, pre-validated solution enabling sophisticated metadata, searchable content features for quick submission review with extensive capabilities.

- One of the most cost-efficient, configurable, compliant EDM solutions on the market
- Get up and running in weeks with no on-staff IT required
- Preconfigured to DIA EDM reference model
- Seamless eCTD publishing integration
- Built to emerging industry best practices
- Integrated with SOPs, quality and training modules
- Benefit from a sound data governance framework
- Bulk move and copy features between EDM & eTMF libraries

### Sophisticated EDM

Unify content, manage seamlessly, and access any content type (documents, data, voice, and video) on demand in an Audit Ready Compliant Cloud environment.

- Meets FDA, 21 CFR Part 11 requirements
- Compatible with all file types including popular office productivity suites (DOC, XLS, OCF), image files (JPEG, TIFF, PNG), email, web standard (XML, HTML), voice and video
- Easily create a file management hierarchy for libraries, folders and files
- Route information with simple-to-use workflows; Intelligent digital workflow, document control, built in access controls and cross-linking
- Configurable taxonomies to create folder hierarchy for easy file management
- Advanced architecture allows auto naming, versioning, data lineage and data traceability
- Intuitive queries structured and unstructured searches
- Sophisticated metadata indexing offers high-throughput, quick document search and retrieval to summary reports
- Intuitive file storage structure - quickly locate and retrieve any document or content
- Smart features provide side-by-side content and meta-data viewing
- Streamline submissions and quickly produce FDA-ready PDFs

## Compliance and Regulatory

Future-Proof Compliance Integrity -- Author-to-archive content in an Audit Ready Compliant Cloud (ARCC) Environment.

- PDF renditions that meet FDA requirements
- Embedded fonts and watermarks
- Integrates with eCTD publishing tools
- Allows drag and drop to maintain links
- Meets 21 CFR Part 11 requirements for all content types
- GxP Audit ready
- Configured to IND, DMF, ANDA, NDS, NDA, BLA, MAA submissions
- Compliant e-signatures
- SOPs, quality, and training modules

## Security & Long-Term Archiving

Safeguard your digital content over decades with robust security and long-term archiving in a regulatory, compliant environment.

- Long-term, active digital preservation-- access content today or in decades from now
- Digital preservation with full version history
- Manage security authentication per user
- Set granular permissions at the file or document level
- Version control with full version history preservation

## Intelligent Collaboration

Real-time collaborative tools help remote and in-house teams achieve greater levels of transparency and efficiency.

- Enhance collaboration and accelerate decision-making with remote instant access
- Streamline document creation, reuse, editing, authoring, and approval in a regulatory environment
- Leverage automatic indexing, co-authoring capabilities, and compliant e-signatures
- Utilize automated workflows to improve team synergy
- Automatic OCR features to easily enable indexing of essential documents
- Intuitive file storage structure - quickly locate and retrieve any document or content
- Configurable workflows to author and edit documents in parallel and in real-time



## Why Choose RegDocs365 EDM



### Scale-Up Licensing

Easily scale-up as your number of submissions grows



### Data Traceability

Expanded versioning and audit trails



### Cloud Optimization

No IT required. Enables cloud-first strategy



### Operational Efficiency

Intuitive file storage structure  
Automated workflows & co-authoring



### Rapid Implementation

Reduce setup time from months to weeks



### OCR & Metadata Indexing

Quick document retrieval



### Resilient Architecture

Quality & compliance built in



### Minimize Rework

Shorten time to submission

## About Us

RegDocs365™ is a life science digital content and document repository solution hosted in an Audit Ready Compliant Cloud™ (ARCC), FDA 21 CFR Part 11 environment. Our comprehensive solution brings chaos into order; streamlines, manages, and future-proofs data; and delivers the single source of truth from author to archive.

### RegDocs365 Solution Suite

EDM | eTMF | Life Science Basic | FDA Form 1572

Clinical Collaboration | Content Management | Custom Solutions



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